

# Team Lead for Learning

Volunteer Vacancy Pack



Scouts  
NI



# Welcome

**Hello, and thank you for considering this important role.**

This is an exciting time for Scouts NI, particularly as we launch the new UK Strategy, **Place to belong**, which will see us through to 2035.

Scouting has an incredible story to tell. From the age of four and up, we provide quality skills for life through our delivery, and most of all by giving people a sense of belonging on a weekly, monthly, quarterly or ad hoc basis.

Over the last number of months, we have taken time to ensure that Scouts NI has the right structure moving forwards, allowing us to support all our volunteers across Northern Ireland.

For us, this is a refreshed role within our Scouts NI structure, sitting within our Volunteer Leadership Team, and playing a pivotal role in our new approach to supporting and training local volunteers.

You'll work closely with our Lead Volunteer for Volunteering, senior leaders and with volunteers across Northern Ireland to bring insight, challenge and creativity into important conversations, particularly around the future delivery of our learning scheme.

If you're passionate about making a difference to the volunteer experience at a National level coupled with making impact locally, and you bring energy and a willingness, then I'd strongly encourage you to apply. **Good luck, and thank you for stepping forward.**



**Stephen Bell**  
Chief Volunteer of Scouts NI



# Purpose of the Learning Team

We're making a few changes to our Learning Team to ensure that it caters for everyone in Scouting. This team is all about bringing people together and providing the key skills for our volunteer movement, from the branching out modules of our Sectional to our Managers and Supporters Wood Badges, the life saving First Response learning to sessions more bespoke and facilitated on a where necessary basis.

The Learning Team lead is on a key pillar of work within the Volunteering Team, where it will have three main sub-teams branching out of the main team, these will be our **Sectional Wood Badge; Managers and Supporters;** and **First Response**.

From the outset, we want to be flexible and agile as we approach this refreshed function, but we are preparing to go live with our new Learning framework in September 2026.

# Our Volunteering Team structure

You'll work with people across every level of Scouts - from the our NI Chief Volunteer, NI Youth Lead, NI Leadership Team, UK Resolutions and many more.



# The role of the Team Leader

We're looking for an Team Leader for Learning - a Volunteering Team leadership role focused on leading, supporting, motivating, and delivering for our adult volunteers. This role could also be approached as a shared position.

This role provides leadership to the Learning remit of Scouts NI, who in turn deliver learning sessions across Northern Ireland for all our volunteers. At every level, volunteers need encouragement to stay motivated, inspired and focused on delivering outstanding Scouting, and we believe the learning experience plays a crucial role for laying the foundations.

In line with the Scout strategy '**Place to belong**', the role is to ensure volunteers feel better supported across the Northern Ireland with support systems that enable, not constrain.

We want to be in a position to launch of brand new learning framework for the next 24 months, and therefore we are looking for a someone who is organised, motivated and ready to partner with volunteers.

Additionally, you will play a key role in the Volunteering Leadership Team, led by the Lead Volunteer for Volunteering. This team shapes the direction of the volunteer experience and support provided by Scouts NI to the Regions, Districts and Groups.



# The Volunteering Team

We've taken time to think about how we want to shape the learning experience moving forward and so, we have created an overarching role to help us lead, coordinate and deliver. This comes at a time when things are really exciting for Scouts NI, particularly as we create this brand-new remit of Volunteering – aimed at supporting our volunteers in partnership with our Strategy, **Place to belong**.

I really believe this is an incredible opportunity for someone who is passionate about **connecting, engaging and growing** with Lead Volunteers at NI level, District and Group level, and our very own Team NI.

Following recent feedback, this refreshed approach to the role and the associated team(s) have come as a direct result. Across our Volunteering Leadership Team at NI level, we want to have a front-facing role, which is seen as approachable, knowledgeable and supportive.

If you enjoy leading, coordinating and delivering for all while also being passionate about partnering with volunteers to maximise the experience of all volunteers, then this is the role for you. **We look forward to hearing from you!**

**Scott Robinson**  
Lead Volunteer for Volunteering



# Main contacts

Chief Volunteer, NI Lead Volunteer for Volunteering, NI Leadership Team, NI Learning Team, Lead Volunteers and Volunteer Development Team Leads at District and Group levels, and Staff at Scouts NI.

## Main tasks (include but not limited to)

As the NI Team Lead for Learning, you will:

- **Play an active role in the NI Volunteering Leadership Team, which will involve:**
  - Play an active leadership role in leading the NI Volunteer Support Team.
  - Working proactively and collaboratively with the Lead Volunteer for Volunteering and Team Leads during team meetings or on side projects as necessary.
- **Leading the coordination of programmes of work for the remits of:**
  - **Sectional Wood Badge:** Overseeing the delivery of the branching out modules within our Wood Badge framework and working with the Sub-Team Lead and Trainers to ensure quality is consistent across all modules delivered.
  - **Managers and Supporters Wood Badge:** Overseeing the delivery of the refreshed Managers and Supporters Wood Badge and working with the Sub-Team Lead and Trainers to ensure quality is consistent across all modules delivered.
  - **First Response:** Overseeing the continuous review of First Response delivery across Northern Ireland and working with the First Response Team Lead to ensure training is quality assured as per the guidance from UK.
  - **Bespoke Learning:** Scope and deliver bespoke learning sessions as and where appropriate, to involve working with other NI Teams to maximise delivery.

# The NI Team Lead role for Learning is right for you if...

- **You have knowledge and experience of:**

- What we do in Scouting to deliver programme to young people (this might be as a youth member, parent or existing volunteer).
- Experience of going through the Scout Wood Badge Framework (ie. Sectional or Managers and Supporters).
- An interest in learning and delivery for volunteers.

- **You have key skills in:**

- Strong leadership skills, coupled with strong organisation and time management skills to coordinate multiple tasks effectively.
- Excellent ability to communicate effectively, orally and in writing including ability to speak and present publicly in a clear, articulate and motivating way.
- Ability to provide advice and guidance effectively to others.
- Can construct and implement long-term plans that improve and expand the Scouting offered, and identify any training, resources and other needs required to undertake this work.
- Ability to use technology, especially mobile email, to carry out a range of tasks (confident in Microsoft Word, Excel and PowerPoint).



# Time commitment

We want to be open and honest from the start, so here is a realistic picture:

- Around one weekend a year for the Team NI weekend!
- Volunteering Leadership Team will meet quarterly.
- Governance Team meetings will be up to you, as this is a new team – monthly / quarterly. It may also depend on areas of work and deliverables.
- Advice and support might be 1-2hrs per week although flexible.
- Wider engagement may be required, potentially 3-4 days per year. Optional events and opportunities are available but are not expected.

# Term of appointment

- Three-year initial term.
- Annual reviews and regular check ins.



# Sound good?

Before making an application, please ensure that you've read carefully read our vacancy information.

If you'd like to discuss this role in more detail, please get in touch with:

**Scott Robinson**, Lead Volunteer for Volunteering, at [scottrobinson@scoutsni.org](mailto:scottrobinson@scoutsni.org).

## Next steps

Thank you so much for your interest in volunteering with our team. You can apply for the role yourself by completing the application form by [clicking here](#).

Applications will close at 12pm on **Monday 8 June**.

*A Search Group has been set up to guide the selection process. They will carefully review all applications and nominations and then invite selected applicants to the next stage, once internal checks are complete.*

## Know someone who might be a perfect fit?

Use the application form and select '**I am nominating someone else**' if you know someone who has the skills and experience we're looking for. We'll then get in touch with them to invite them to apply for the role.