

Steps to becoming a Duke of Edinburgh's Award Expedition Assessor with Scouts NI

**Step 1**

- You will need to have (or apply for) a full adult volunteer role in Scouting: This means you're more than an occasional helper, which includes an AccessNI Disclosure, First Aid Training and The Scout Association's Growing Roots Training.

<b>Name:</b>	
<b>Scouting Membership No.:</b>	
<b>Current Role:</b>	
<b>AccessNI Disclosure (Date)</b>	

Required training	Date of completion
First Aid	
<b>The Scout Association's Growing Roots Training</b>	
Safety	
Safeguarding	
Data Protection in Scouts	
Who we are and what we do	
Creating Inclusion	

- Complete the DofE Learning Pathways  
[www.dofe.org/learning](http://www.dofe.org/learning)

	Date of completion
<b>The Foundations Pathway</b>	

**Step 2**

- Complete the Expedition Assessor and Supervisor Pathway  
Starting from the date of your course, you'll have two years to become accredited.

	Date of completion
<b>Expedition Assessor and Supervisor Pathway</b>	

**Step 3**

**Registration**

- Register (Affiliate) to assess with Scouts:** This makes sure you have the right experience for the mode of travel you'll be assessing. While the supervisor is responsible for the safety and wellbeing of the team, the assessor needs to provide advice to the group and assess the team safely. See section below for more on this.
- Complete the remaining steps on eDofE:** This includes the Expedition Assessor Accreditation Assessment and Assessor Directory Preferences.

- (iii) **Log in to your eDofE account:** add a photo, preferred modes of travel, qualifications, experience and technical declaration.
- (iv) **Submit for accreditation:** Register with the Northern Ireland Scout Office that you wish to become an Expedition Assessor

<b>Date of completion of Registration process (Step 3)</b>	
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**Step 4**

If you hold a **Scout Activity Permit** we will verify this on The Scout Association's Membership System. If you have a **National Governing Body (NGB)** qualification, for example you're a Lowland Leader, Mountain Leader or Canoe Coach; you will need to show us evidence of your qualification.

If you have qualifications with **another youth organisation** or Education Authority then you will need to show us evidence of your qualification.

If you have the **relevant experience, but don't hold a Permit or qualification**, you will need to contact our DofE Manager and discuss your experience, either face to face or virtually.

Type of Activity Qualification			
Scout Activity Permit?	Yes		No
Other, please specify:			
Issued by:			

Signed: ..... Dated: .....

Every 5 years you will need to renew your accreditation with DofE using the eDofE process. You'll also be prompted to renew your affiliation with Scouts at the same time.

At renewal, Scouts will re-check all of your Scout credentials - AccessNI, Growing Roots Training and first aid qualification and also that any relevant Permit or qualifications are current and confirm that you have been an active assessor for the last 5 years.